

AI Leader Skills Certification

TRACK 2:
Leaders → AI Savvy Managers

Prompting & Design Excellence

Prompt Engineering Fundamentals

- *Prompt Engineering Fundamentals: The Science of Better Prompts*
- *Prompt Patterns for Learning: Applying AI to Instructional Design*
- *Reducing Hallucination and Bias in AI Outputs: Prompting for Accuracy and Fairness*

Microlearning Design

- *Microlearning Design: Principles and Practical Application for Workplace Training*
- *Breaking Down Training Content for Microlearning Impact*
- *Microlearning Formats & Templates: Practical Adaptation for L&D Teams*

AI-Assisted Content Creation

- *Integrating AI Video, Chat, and Voice Tools for Content Creation*
- *Human-AI Collaboration in Content Creation: Structuring Effective Workflows*
- *Structured Quality Review for AI-Generated Learning Content*

Performance Support Design

- *Designing Effective Just-in-Time Workplace Aids*
- *Integrating Performance Support Aids Into Workflows*
- *Scaling Support with AI: Practical Strategies for L&D Leaders*

AI Governance & Ethics

Foundations of AI Ethics

- *AI Governance & Ethics: Why Governance Matters in Organizational Learning*
- *Bias, Fairness & Transparency in AI-Enabled Learning*
- *Ethical Use of AI in Learning Environments: Principles and Practice*

Risk Management in AI Learning

- *Risk Identification in AI-Enabled Learning Deployments*
- *Mitigating AI Risks in Learning Environments: Practical Strategies for L&D Leaders*
- *Constructing Risk Frameworks for AI Learning*

Privacy & Data Security

- *Data Protection Principles for AI-Enabled Learning Systems*
- *Secure AI Workflows in Corporate Learning: Protecting Data End-to-End*
- *Compliance & Regulations for AI-Enabled Learning Systems*

Policy Design

- *Drafting Effective AI Use Policies for Organizational Learning*
- *Translating AI Policies into Actionable Governance Playbooks*
- *Communicating AI Policy Guardrails Across the Organization*

Business KPIs for Learning Impact

Time to Competency

- *Designing and Measuring Time to Competency Frameworks*
- *Accelerating Onboarding: Strategies for Rapid Competency*
- *Tracking and Reporting Time to Competency: A Practical Framework for L&D Professionals*

Performance Delta Post-Training

- *Linking Training Outcomes to Business KPIs: A Practical Guide for L&D Professionals*
- *Before/After Analysis: Measuring Training Impact with Performance Delta*
- *Communicating Training Impact to Executives: From Data to Persuasive Business Stories*

Revenue per Learner

- *Calculating ROI for Corporate Learning Initiatives*
- *Demonstrating Training ROI: Case Studies in Sales & Service*

Behavioral Change

- *Measuring Training Impact: From Completion to Behavior Metrics*
- *Designing Manager Observation Checklists for Behavior Change*
- *Attribution Models for Training Impact: Credible Measurement and Communication*

Succession Readiness

- *Succession Readiness: Linking Learning to Employee Mobility and KPIs*
- *Building Leadership Pipelines for Succession Readiness*
- *Measuring Learning's Impact on Talent Retention: Metrics for Succession Readiness*

Leadership & Change Activation

Manager Activation

- *Manager Activation: Leading AI Learning Adoption*
- *Calculating and Communicating ROI in Corporate Learning*
- *Manager Observation Checklists for Learning Transfer*
- *Coaching for AI Adoption: A Practical Guide for Managers*

Adoption Playbooks

- *Creating Actionable AI Adoption Playbooks: A Step-by-Step Guide for Managers*
- *Building Habits of AI Use: Triggers, Routines, and Reinforcement*
- *Embedding Playbooks for Seamless AI Adoption*

Stakeholder Alignment

- *Stakeholder Mapping & Engagement for AI Adoption*
- *Facilitating Stakeholder Alignment Workshops for AI Initiatives*
- *Managing Conflicting Stakeholder Priorities in AI Adoption*

30/60/90 Follow-Ups

- *30/60/90 Follow-Ups: Sustaining AI Adoption Through Structured Checkpoints*
- *Designing Effective 30/60/90 Day Checkpoints for AI Adoption*
- *Building Accountability Dashboards for 30/60/90 Follow-Ups*